

How to Complete Your Program Policies Training:

1. Go to: www.connectionsofmoorhead.org
2. Click on the "Staff" tab
3. Scroll down and find the Program Policies PowerPoint presentation.
4. Download the presentation
5. Navigate through each part of each slide
6. The last 2 slides will have your quizzes.
7. Write down the date, time, training name and your name on a full blank sheet of paper. Answer all quiz questions (11) on the same sheet of paper.
8. Email or turn in your answers to the training coordinator as soon as you finished.
9. Fill out a purple training slip in order to get your half hour of training to count toward your yearly total and turn it in to your supervisor with the certificate. (1/2 hour)

Email address of Training Coordinator: cellingson@connectionsofmoorhead.org